



A.J. INSTITUTE OF ENGINEERING AND TECHNOLOGY
(A Unit of Laxmi Memorial Education Trust. ®)

AJIET//2020-21/IQAC/10

Date: 13/11/2020

MINUTES OF MEETING

The fifth IQAC Meeting of the A J Institute of Engineering and Technology (AJIET) Mangaluru was held on November 13, 2020, at 11:00 AM. Dr. Shantharama Rai C., AJIET's principal and IQAC chair, presided over the meeting. Dr. Antony P J the Convener, department heads and other IQAC members were attended the meeting. The Chairperson warmly welcomed each member of the IQAC. The agenda was brought up for discussion and the following points were discussed in the meeting:


- Discussion held regarding COVID-19 precautionary measures for students and staff members, emphasizing comprehensive strategies as proposed by Principal. The aim was to ensure safety and well-being within the academic community during the pandemic.
- Discussion held regarding mode of class delivery considering the COVID-19 situation, leading to the decision to conduct classes online via the Google Meet application as proposed.
- Discussion held regarding the induction program for first-year students, highlighting its structure, objectives, and activities such as personality development and values education. The Incharge has been given to Dr. Kishore Shetty.
- Discussion held regarding preparation of a list of activities for the even semester students, focusing on elaborating and refining the planned MOU to ensure clarity and effectiveness in the proposed collaborations and agreements.
- Discussion held regarding the initiation of the "Microsoft Center of Excellence Program" for students as proposed by Principal. Dr. Antony P J has been given the Charge to monitor the same.
- Discussion held regarding club activities and the selection of student coordinators across various clubs, as proposed. The conversation centered on organizing a variety of club events, along with identifying competent individuals to effectively lead and coordinate these activities.
- Discussed held regarding submission of proposals from various departments to funding agencies like VTU, VGST, SERT, and DST, as proposed by Dr. Nagesh H R.
- Discussion held regarding the identification of course gaps and planning workshops and technical activities for the upcoming semester as proposed by Dr. Rajesh Rai. The conversation focused on addressing curriculum shortcomings to enhance student learning and skill development.
- Discussion on conducting various Faculty Development Programs (FDPs), workshops, and skill development programs across different departments. The conversation centered around planning and organizing these initiatives to enhance faculty and student capabilities in line with departmental objectives.

Principal
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At the end, the IQAC convener, Dr. Antony P. J., moved a vote of gratitude to conclude the meeting.



Dr. Antony P J
(HOD-CSE and Convener of IQAC)



Dr. Shantharama Rai
(Principal and Chairman of IQAC)

Principal

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For Information:

President / Vice President, LMET

CC:

IQAC members/HOD's of all the departments.